GOVT. OF ASSAM
OFFICE OF THE DISTRICT ELEMENTARY EDUCATION OFFICER.
SONITPUR, TEZPUR.
e-mail Id-deeosonitpur@gmail.com

Inspection Report

I have visited Roushan National School on 12/06/2026 which is situated at Vill- Gotlong, Dolabari, P.O – Kaliabhomora, Pin- 784027,under Sonitpur district. The school is established in the year 2024. The school is running from Class – I to Class – VIII. The school has applied for prior permission. As reported by the Principal, total 20 Nos of teachers and 08 of Non-teaching staffs are working in the school and found 20 Nos Teachers and 08 Nos of Non- teaching staffs are found present on the day of visit. The school building is Assam type, Furniture and equipments for the students and staffs are adequate with electrification, sanitation (Boys and Girls separate toilet blocks), one separate toilet for disabled students, drinking water facilities, fire protection facilities (Fire-Extinguisher – 12 Nos) and sand box 4 Nos, Library facility with approximately 320 books. The school has 6 Bighas 1 Katha of land at one place within the boundary walls , the break-up of which is - 1 Bigha 1 Katha in Patta No – 179 and Dag No- 624 & 630 , 3 Bighas in Patta No – 34 and Dag No- 625,631 & 632, 1 Bigha in Patta No – 178 and Dag No- 623 & 629 and 1 Bigha in Patta No – 178 and Dag No- 629 situated at Vill- Gotlong, Mouza Bhairabpad , Revenue Circle Tezpur, District Sonitpur, Assam with proper Concerte boundary wall. All land are lease holding for 30 years. The school has total enrolment 159 students from class 1 to class VIII for academic year 2026-27. On the day of visit there are present 153 Nos of students and absent 6 nos. The Principal and other teaching staffs and non-teaching staffs are found present who are discharging their duties sincerely. The Principal has stated that teaching and non-teaching staffs receive their salary regularly and records are maintained properly. Text Books are purchased by the school authority as required. Audio Visual Smart Classes facility was seen in all the classrooms. The school provides regular online and face to face Teacher development programs. Extra-curricular activities like arts and crafts, music, vocal etc. are provided in the school to the students. Parent- Teacher meeting are held quarterly. The schools provides participation in Olympiads and National Level student competitions. In the school sports materials like Volley Ball, Badminton, Football, Cricket and few indoor games are seen.

The academic environment of the school is satisfactory.

(Tridib Roy, ACS)
Dist. Elementary Education Officer
Sonitpur, Tezpur



Application Acknowledgment

Date: 08/06/2026

Dear MASOOM FIRDAUSI BORAH kHAN,

Thank you for using ServicePlus.

Your application for Application for Prior Permission to establish and run Private Educational Institutions - Elementary Education has been successfully submitted to District Elementary Education Office(DISTRICT- Sonitpur), ASSAM.

Application Summary

Application Reference Number is DEE-PEPEI/2026/00054

The service will be delivered on or before .

List of Enclosures with Application

Type of document(s)	Document(s) Attached
Building safety certificate from PWD Department of the district concerned	Building safety certificate from PWD Department of the district concerned
Disaster management plan for the school	Disaster management plan for the school
Class wise enrolment of students in previous three academic sessions if applicable	Class wise enrolment of students in previous three academic sessions if applicable
NOC from Head of the Institutions within 1 Km for Primary and 3 km for middle level (minimum 2 schools)	NOC from Head of the Institutions within 1 Km for Primary and 3 km for middle level (minimum 2 schools)
Fee Structure (item wise and year wise breakup per *student per class is to be furnished)*	Fee Structure (item wise and year wise breakup per student per class is to be furnished)
UBIN Certificate	Copy of UBIN (Unique Business Identification Number) Certificate
In case of lease holder the copy of registered lease deed for atleast 20 years	In case of lease holder the copy of registered lease deed for atleast 20 years
NOC from the Directorate of Fire and Emergency Services Assam	NOC from the Directorate of Fire and Emergency Services Assam
Photograph of Building (3 copies atleast)	Photograph of Building (3 copies atleast)
Predefined Template	Undertaking
Scheme of Management as required under section 14 of the Act	Scheme of Management as required under section 14 of the Act
Individual bio data of and salary certificate of staff issued by the school Management and countersignature by the DEEO	Individual bio data of and salary certificate of staff issued by the school Management and countersignature by the DEEO

Declaration by school Management for free admission of special category students as per the RTE Act. 2009	Declaration by school Management for free admission of special category students as per the RTE Act. 2009
List of members of Managing Committee with details	List of members of Managing Committee with details
List of furniture or equipments	List of furniture or equipments
Details of play ground with photograph	Details of play ground with photograph
Copies of audited accounts for last 3 years are to be enclosed	Copies of audited accounts for last 3 years are to be enclosed
Copy of Registration letter of the Trust or Society Managment Committee	Copy of Registration letter of the Trust or Society Managment Committee
Copy of the Memorandum of Association and Rules of the organization	Copy of the Memorandum of Association and Rules of the organization
Land Chitha and Jamabandi Certificate from concerned Revenue authority	Land Chitha and Jamabandi Certificate from concerned Revenue authority
Copy of Plan and estimate of the proposed building and other infrastructures	Copy of Plan and estimate of the proposed building and other infrastructures
Item wise estimate of the project cost	Item wise estimate of the project cost
Balance Sheet or Financial status certificate issued by the school management and countersignature by DEEO	Balance Sheet or Financial status certificate issued by the school management and countersignature by DEEO
Health and Hygiene certificate from Joint Director Health Services of district concerned	Health and Hygiene certificate from Joint Director Health Services of district concerned
Safe drinking water certificate from PHE department	Safe drinking water certificate from PHE department

Service Designated Officer:

Name: DA and SD

Address:

Email: vibzdeori@gmail.com

Phone No.:

Regards

ServicePlus

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